

Barranquilla, September 1, 2017

Ms.
Sandra Patricia Perea Díaz
Delegate Superintendent for Issuers,
Investment Portfolios and Other Agents
Calle 7 No. 4-19
Bogotá D.C.

RE: 261-004
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Pursuant to the provisions of Resolution 116/2002, Article 2.3.1.2, issued by the Securities Superintendence, we hereby inform the measures and mechanisms adopted by Promigas S.A. E.S.P. prior to the Shareholders' Meeting to avoid illegal and unauthorized practices and conducts:

- The call notice to the Ordinary Shareholders' Meeting was published on the nationally distributed newspaper El Tiempo, so that the largest number of shareholders had the opportunity to know the date and time of the meeting.
- The requirements for the powers granted by Shareholders who could not personally attend were set out in the call notice
- The call notice to the Meeting and the Meeting's agenda were published as eventual information.
- The Code of Good Governance of Promigas contains a chapter on the particular rules for holding meetings, which includes the prohibition of certain conducts in order to ensure the transparency of such meetings and special obligations that must be met by the Shareholders' Meeting Secretary.
- At the Board Meeting held on August 14, 2017, the Shareholders' Meeting Secretary was reminded of his obligation to ensure compliance with the provisions of Resolution 116 and the Code of Good Governance of Promigas.

For having presided over the meeting on August 22, he subscribes to this communication



Bernardo Noreña Ocampo

Chairman of the Board of Directors